

Funding:

Club resources	
Fundraising	
Lottery/Govt. funding	
Bank loan	
Members loans	
IRFU loan	
Other funding (provide details)	

- 3 Is planning permission required (if yes please attach a copy)
- 3 Has all relevant and required professional assistance been obtained?
- 3 Are any of the works (including professional advice) being provided by person(s) connected to the club? (if yes please attach details)
- 3 Is the Club happy that their procurement procedure has ensured the selection of the best contractors/advisors/prices?

3 CLUB BACKGROUND

- 3 Date founded
- 3 Has club been in continuous existence since founding (If no please attach details and explanation)

3 Officers and Trustees	Name	Occupation	Term Commence	End of Term
President				
Hon. Secretary				
Hon. Treasurer				
Trustee 1				
Trustee 2				
Trustee 3				
Trustee 4				
Trustee 5				

- 3 Please attach a copy of the club's Constitution, Trust Deed and details of the organisation structure of the club.
- 4 Has the club the power to borrow money? (please highlight relevant section in Trust Deed/Constitution)
- 4 Is the consent of any person(s) or body(s) outside of the Club Trustees and officers listed in 6.1 required to borrow money? If so please provide details.
- 4 Please give complete details of membership structure of the club as set out below:

At present 3 years ago 5 years ago

No. of playing members:

Adult men			
Adult Women			
Under19's/ 20's			
Under 18			
Mini			
Total playing membership			
No. of non-playing members			

Total membership

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No. of teams

Adult men			
Adult Women			
Under19's/ 20's			
Under 18			
Mini			

4 Please attach Club Support achievement documentation for last three years, or if earlier, since the inception of scheme.

4 Are the club affiliated to any organisation other than the IRFU? If yes please provide details.

4 EXISTING CLUB FACILITIES

4 Location (proximity to town centre) _____

4 Type of pitches _____

4 Land:	Owned	Leased	Tenure of lease
Total acreage			
No. of pitches			
Training area			

4 Clubhouse:	
Area (Sq Metres)	
No. of changing rooms	
Shower capacity	
No. of referee rooms	
Gymnasium	
Bar	

5 CLUB FINANCES

5 Please attach the last three years' Accounts as presented to the AGM and provided to banks and other lenders together with the Financial Template fully completed and provide summary information below

	Prior year 2 Accounts	Prior year 1 Accounts	Most recent Accounts	Year 1 Forecast	Year 2 Forecast	Year 3 Forecast	Year 4 Forecast
Total income							
Total costs							
Net surplus							
Loan repayments							
Net cash surplus							
Player expenses (6.6.2.1)							
Net cash/bank position							
Net assets							

5 State details of any financial assistance (grants, loans, subsidies) received or applied for by the club over the last 10 years stating clearly the source of such assistance. Please attach confirmation letter for any funding related to the current application.

Provider	Description	Date	Amount	Term	Security Y/N

5 Please provide details (amount, creditor name) of all significant amounts currently owed by the club and the terms of repayment

Creditor/Lender's Name	Description	Amount	Annual Outstanding Repayments	Due date

5 Are you satisfied that the club's forecast are reasonable and that they include any and all costs and cash flows associated with the proposed project including any loan repayments?

6 Please confirm that the club has not entered into any binding commitment or agreement with regard to the proposed project, that no work has commenced and that no material amount has been expended to date on the project.

6 Have all costs been included in application (non-recoverable VAT, stamp duty, professional and legal fees, stamp duty, pitch instatement, interest, loan repayments etc) and been reflected in your forecasts?

6 In the event of an overrun on project costs please state how this would be dealt with. _____

6 Are there any charges or liens on any of the club's assets. If yes please provide details.

6 DECLARATION BY CLUB

6 We the undersigned confirm that to the best of our knowledge all particulars included in and attached to this application are correct and that we have taken all reasonable measures to ensure the accuracy of same. We also acknowledge that a letter of security/undertaking will be required to be signed by us in order to draw down any funds under the scheme.

 Hon. Treasurer

 Hon. Secretary

 Trustee

 Trustee

 Trustee

 Trustee

 Trustee

 Trustee

6 Date of Application

Declaration

I confirm that the summary income and expenditure figures above for 2011-14 are consistent with those presented at the club AGM and I attach a copy of said club accounts together with signed Accountant's/Auditor's report. I further confirm that the forecast figures include all reasonably anticipated costs and revenues including those associated with the proposed project.

Hon. Treasurer	Hon. Secretary						
Balance Sheet Summary	Accounts 2011/12	Accounts 2012/13	Accounts 2013/14	Forecast 2014/15	Forecast 2015/16	Forecast 2016/17	Forecast 2017/18
Fixed Assets							
Current assets							
Stock							
Debtors							
Cash and bank							
Amounts payable within 1 year							
Bank Overdraft							
Bank loans payable 1 year							
IRFU loans payable 1 year							
Members' loans payable 1 year							
Other loans payable 1 year							
Deferred income							
Creditors and accruals							
Net current assets/liabilities							
Amounts payable after 1 year							
Bank loans payable 1 year+							
IRFU loans payable 1 year+							
Members' loans payable 1 year+							
Other loans payable 1 year+							
Deferred income 1 year+							
Other amounts payable 1 year+							
Net assets							
Represented by:							
P&L reserves							
Other reserves (please specify)							

Declaration

I confirm that the summary balance sheet figures 2011-2014 above are consistent with those presented at the club AGM and I attach a copy of said club accounts together with signed Accountant's/Auditor's report.

Hon. Treasurer

Hon. Secretary

Notes

All cells must be filled for all years. If a cell is left empty the Hon. Secretary/Hon. Treasurer is saying that the income/expenditure/balance is zero.
Do not provide one figure covering a number of cells. This is not acceptable and the club will be deemed not to have met their accounts submission requirement for the Club Support Scheme or team insurance rebate scheme.