



GMS Clubhouse

Removing members from your Club

Irish Rugby Football Union

10-12 Lansdowne Road | Ballsbridge | Dublin 4 | D04 F720

T +353 01 6473800 | **F** +353 01 6473801

www.irishrugby.com   



Introduction

The remove from club function enables the user to remove all affiliations for that individual at the club and for them not to appear in any grid at the club.

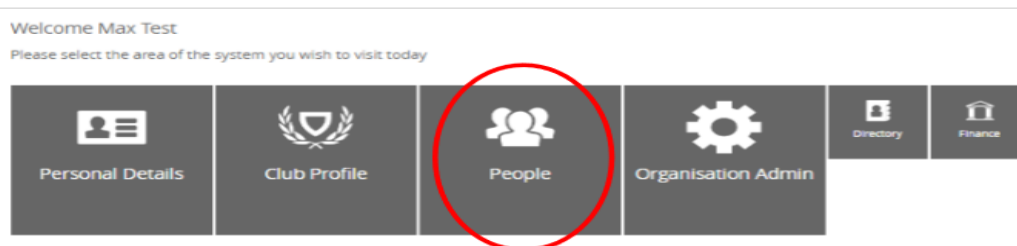
Remove from Club is only available for individuals that don't hold the following statuses

- Safeguarding Check
- Registered Player
- Mandatory Roles

If any of the above statuses are currently held by the individual then this must be deleted first before the individual can be removed.

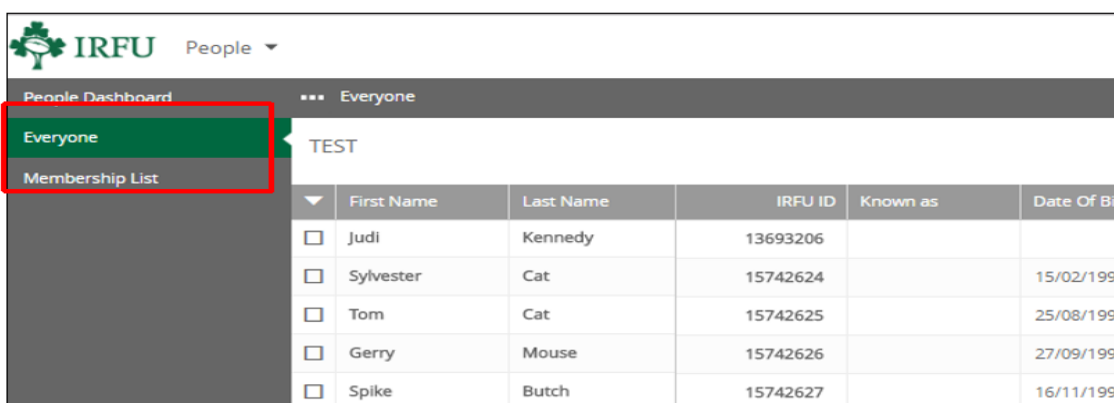
1. Remove from Club

To Remove an individual from the club, the user must select People



From People the Dashboard will load. Below the People Dashboard heading in the left hand navigation, there are a number of grids.

It is possible to Remove from Club, from any of the grids. To Remove from Club, **Select a Grid**



From the Grid, select the individual to be removed

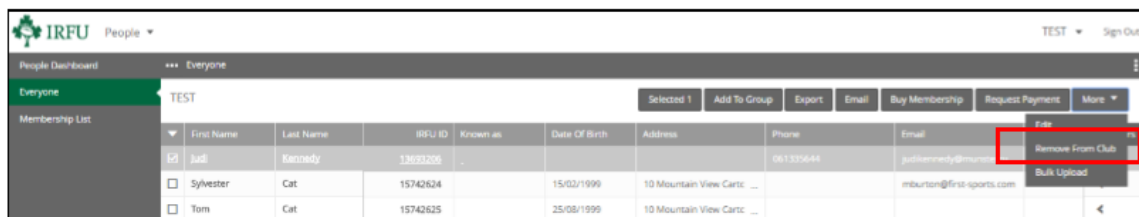
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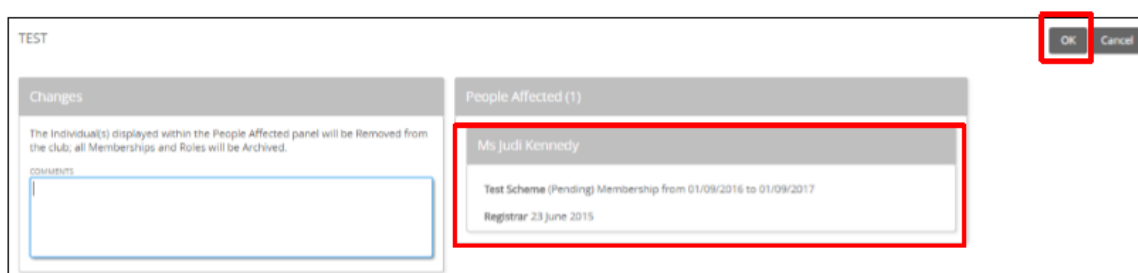
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First Name	Last Name	IRFU ID	Known as	Date Of Birth	Address	Phone	Email	Actions
Judi	Kennedy	13693206				061325644	judi.kennedy@mountainviewcartracing.com	Remove from Club
Sylvester	Cat	15742624		15/02/1999	10 Mountain View Cartracing		mburton@firstsports.com	
Tom	Cat	15742625		25/06/1999	10 Mountain View Cartracing			

The details screen will outline the details for the individual(s) these can then be checked. Once completed, select Ok



Changes

The individual(s) displayed within the People Affected panel will be Removed from the club; all Memberships and Roles will be Archived.

Comments

People Affected (1)

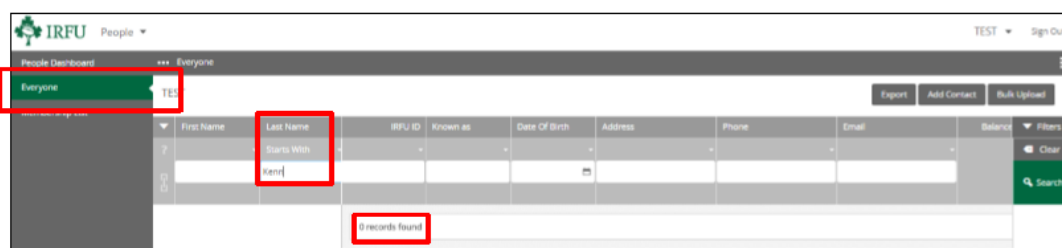
Ms Judi Kennedy

Test Scheme (Pending) Membership from 01/09/2016 to 01/09/2017

Registrar 23 June 2015

OK Cancel

The individual has then been completely removed from club, they will no longer appear in any of the grids



First Name	Last Name	IRFU ID	Known as	Date Of Birth	Address	Phone	Email	Balance	Filters
	Starts With								
	Name								

2 records found

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